



**CYNTHIA A. HARDING, M.P.H.**  
Interim Director

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Date: August 31, 2015

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.  
Interim Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO ACCEPT  
GRANT AGREEMENT NUMBER 15-10468 FROM THE CALIFORNIA  
DEPARTMENT OF PUBLIC HEALTH FOR THE IMMUNIZATION PROGRAM**

This is to notify you that I am exercising the delegated authority approved by your Board on June 9, 2015, to accept and implement a forthcoming Standard Agreement (SA) from the California Department of Public Health (CDPH) for the period of July 1, 2015 through June 30, 2017, at an amount determined by CDPH, estimated not to exceed \$5,900,000 per fiscal year (FY), to support the Department of Public Health (DPH) Immunization Program's provision of immunization services, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).

On August 24, 2012, the Director of DPH notified your Board that he was exercising delegated authority to accept CDPH SA Number 11-10878 for the period of January 1, 2012 through December 31, 2015 in the amount of \$21,847,924 (\$5,461,981 per calendar year [CY]). In the Spring of 2015, CDPH informed DPH that it intended to convert the SA from a CY-basis to a FY-basis.

Under the delegated authority referenced above, I will accept Grant Agreement (GA) Number 15-10468, issued by CDPH on July 21, 2015, in the amount of \$11,101,546 (\$5,550,773 per FY). Upon DPH's signature and return of the new GA to CDPH, CDPH will issue a termination letter to truncate the term of SA Number 11-10878.

These funds will continue to support comprehensive immunization services through prevention, surveillance, and outbreak control to reduce or eliminate illness and death due to vaccine-preventable diseases. Activities will focus on basic core functions which include assessments, surveillance and disease control, professional education and training, community outreach and education, community partnerships, vaccine accountability and management, registry implementation and maintenance, assessment of compliance with childcare and school immunization entry requirements, and evaluation of program activities.

The GA requires the County to indemnify the State for all claims and losses relating to the Agreement. This is a standard requirement of the State and cannot be waived. I have been advised by CEO Risk Management and County Counsel of the risks associated with this

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provision. However, I believe these risks to be acceptable in light of the need for the program funds and the resulting benefit to public health.

County Counsel has reviewed and approved GA Number 15-10468 as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:bh  
#03389

c: Interim Chief Executive Officer  
Interim County Counsel  
Acting Executive Officer, Board of Supervisors